



Minutes of the Board Meeting

Monday, November 13, 2017, 5:00 p.m.

The meeting was called to order at 5:00 p.m.

Voting Members Present: Daryl Cheeseman, Peggy Day, Doris Lee Hale, Jim Halliwill, Rick Moore, John Resseguie, Bob Spaulding, Heather Wing, Russ Yarger

Absent: Sharon Zebrowski

Others Present: None

Staff Present: Dan Patton

Approval of Agenda: Wing moved to approve the Board agenda for November 13, 2017, and Spaulding seconded. Motion carried.

Approval of the Minutes: Resseguie motioned to approve the minutes of October 9, 2017 and Yarger seconded. Motion carried.

Limited Public Comment: Hale and Resseguie noted they will not be able to attend the December 4, 2017 Park Board Meeting, as they have prior commitments.

Park Financial Report: Patton presented the October, 2017 Park Expenditure and Revenue report.

Committee Reports & Updates:

Park Update: Patton introduced Peggy Day to the Park Board. She is a Thornapple Lake resident and employee of Hastings City Bank and will be representing the Charlton Park Foundation on the Park Board for one year. Day was welcomed and thanked for volunteering her service to the Park. John Higgins submitted his letter of resignation from the Park Board on October 25, 2017. He was thanked for his service. The Barry County Patriot Day Event Committee from the Lawrence J. Bauer American Legion hopes to make a presentation to the Park Board in the near future. The Park looks forward to hosting the Gerald R. Ford Boy Scout Council Winter Klondike once again, on February 2-4, 2018. Attendance at the Park's All Hallows Eve event was low this year, due to the weather.

Education & Collections Committee: Hale reported the Committee met on October 26. Minutes are included in your packet. The next meeting will occur on November 15 at 5:30 p.m.

Facilities & Properties Committee: Cheeseman reported the committee met October 24. Minutes are included in your packet.

Executive Committee: Moore reported the Committee met November 1 to conduct Patton's performance review. Minutes are included in your packet.

Old Business:

Gas & Steam Barn Rentals: The Board feels it is in the Park's best interest to continue renting the Gas & Steam Barn for social functions from April 1 – October 15, annually. Cheeseman motioned to reinstate Gas & Steam Barn rental bookings immediately and Spaulding seconded. Motion carried. Discussion regarding rental rate for the Gas & Steam Barn. Wing motioned to charge facility rental fees of \$1,300 for in-county residents and \$1,500 for out-of-county residents and Resseguie seconded. Motion carried. Spaulding offered to assist the Gas & Steam Club in moving its equipment, as needed.

New Business:

Request for Proposals: Electrical Audit: Discussion on the Park's electrical needs. Resseguie motioned to advertise a Request for Proposals for the Park Electrical Audit and Yarger seconded. Motion carried.

Limited Public Comment: None

Board Member Comments: Resseguie is allowing his term on the Park Board to expire on December 31, 2017. He may consider reapplying at a later date. He was thanked for his service. Wing stated she has enjoyed her first year on the Park Board.

Resseguie made the motion to adjourn, Spaulding seconded. Meeting adjourned at 5:45 p.m.

Next Meeting: Monday, December 4, 2017 at the Upjohn House at 5:00 p.m.

Respectfully Submitted,

Dan Patton

DP: sg