



Minutes of the Board Meeting

Monday, March 12, 2018, 5:00 p.m.

The meeting was called to order at 5:03 p.m.

Voting Members Present: Colleen Acker, Daryl Cheeseman, Peggy Day, Doris Lee Hale, Rick Moore, Bob Spaulding, Heather Wing, Russ Yarger & Sharon Zebrowski

Absent: None

Others Present: None

Staff Present: Dan Patton & Stacey Graham

Approval of Agenda: Spaulding moved to approve the Board agenda for March 12, 2018, and Moore seconded. Motion carried.

Election of Officers: Zebrowski opened nominations for Board Chair. Spaulding nominated Zebrowski for Chair and Hale seconded. Wing nominated Cheeseman and Moore seconded. Nominations were closed. Zebrowski requested a roll call vote:

AYES FOR ZEBROWSKI: Acker, Day, Hale, Spaulding, Yarger, Zebrowski

AYES FOR CHEESEMAN: Cheeseman, Moore, Wing

Zebrowski was elected to the office of Chair.

Zebrowski opened nominations for Board Vice Chair. Moore nominated Cheeseman for Vice Chair and Wing seconded. Hale nominated Moore and Day seconded. Nominations were closed. Zebrowski requested a roll call vote:

AYES FOR CHEESEMAN: Acker, Cheeseman, Day, Moore, Spaulding, Wing, Yarger, Zebrowski

AYES FOR MOORE: Hale

Cheeseman was elected to the office of Vice Chair.

Zebrowski opened nominations for Board Secretary. Spaulding nominated Hale and Moore seconded. Nominations were closed. Cheeseman proposed to cast a unanimous ballot to elect Hale. Hale was elected to the office of Secretary.

Committee Assignments and 2018 Meeting Dates: Zebrowski distributed the 2018 Committee appointments for Executive, Facilities and Collections & Education, along with Ad Hoc Committees for Fundraising/Marketing and Trails. Discussion on the time and date of Board and Committee meetings.

Wing and Moore preferred meeting with the Board of Directors at 5:30 p.m. Yarger motioned to change the Park Board Meeting time to 5:30 p.m., effective April 9, and Hale seconded. Motion carried. In addition, the Executive Committee will move its meeting to the first Tuesday of the month, from the first Wednesday. Graham will send out a 2018 meeting schedule to each board member via email.

Approval of the Minutes: Spaulding motioned to approve the minutes of February 12, 2018 and Day seconded. Motion carried.

Limited Public Comment: None

Park Financial Report: Graham presented the monthly financial report. Discussion occurred. Wing motioned to accept the February, 2018 Park Expenditure and Revenue report and Moore seconded. Motion carried.

Committee Reports & Updates:

Park Update: Patton welcomed Acker to the Park Board of Directors and thanked her for her service. He also noted the recent flooding at the Park, which reached historic levels. The Sixberry House and Sixberry Carriage House experienced flooding. Work to remediate the flood damaged Park grounds and driveways will commence as weather allows. MDOT will be replacing the Quaker Brook bridge at M-79 and M-66 during the summer of 2019, which will impact local traffic for 6-8 weeks. Patton was a guest of the Barry Conservation District's "Faces of Conservation" event on February 16 at the Walldorff Brewpub & Bistro Ballroom.

Education & Collections Committee: Hale reported the Committee met February 21. Minutes are included in the Board Packet.

Facilities & Properties Committee: Cheeseman reported the Committee met on February 27. Minutes are included in the Board Packet. Patton solicited input on the color of steel for Park roofing projects, and samples were distributed for review. Board Members chose the Gavalume color for the Main Street Complex, Dark Bronze for the Church, and Medium Bronze for the Upjohn Carriage House and Office.

Executive Committee: Zebrowski reported the committee met on March 7. Minutes are included in the Board Packet. The County Parks and Recreation Master Plan committee meets March 23. The Farmhouse loan has been repaid to the County and an annual payment for the Maintenance Shop loan will commence. Zebrowski encouraged Board Members to focus on key strategic areas for their respective committees at the Park.

Old Business: None

New Business:

12th Annual Charlton Park Day: Graham distributed volunteer and sponsor sign-up sheets for Charlton Park Day, May 26. Board members are encouraged to solicit financial donations and to volunteer their time to the event. Sponsorships of \$100+ allow a banner to be displayed during the event.

John Deere Gator 825m Purchase: Facilities recommends replacing the 2017 825i Gator with a 2018 825m model at a cost of \$2,600 from the Capital Equipment Budget. Committee recommends placing this Gator on an annual replacement basis, due to the one year warranty on the equipment. Moore motioned to expend \$2,600 in budgeted funds for the trade in and Wing seconded. Motion carried.

John Deere Gator 825m or 625i Purchase: Facilities committee recommends replacing the 2012 TS Utility Gator with a 2018 825m model at a cost of \$11,450 from Fund Balance. Another option would be to purchase a 2012 625i Gator from the County Drain Commissioners office for \$5,500-\$7,500. Committee recommends placing this Gator on an annual replacement basis, due to the one year warranty on the equipment. Day motioned to replace the 2012 TS Gator, expending a maximum of \$11,450 from Fund Balance, and Wing seconded. Motion carried.

Playground Project: Patton noted 3 potential locations which are coned off near the Historic Village, to house a new playground. Implications of each location in proximity to the flood plain, flood zone, handicap access and restrooms were noted. Wing, Cheeseman, Day, Yarger, Hale, Moore and Spaulding noted they preferred the space near the Gas & Steam Barn to house a potential playground. Patton noted a second playground structure would also be placed near the softball diamond in the recreation area.

Wing departed the meeting at 6:36 p.m.

Limited Public Comment: None

Board Member Comments: Zebrowski noted that various workshops are offered by the Michigan Historical Society and other organizations. Patton has offered to email Zebrowski, Hale and any other board member who indicates interest, with upcoming workshop opportunities.

Spaulding made the motion to adjourn, Yarger seconded. Meeting adjourned at 6:50 p.m.

Next Meeting: Monday, April 9, 2018 at the Upjohn House at 5:30 p.m.

Respectfully Submitted,

Dan Patton

DP: sg