



Minutes of the Board Meeting

Monday, October 8, 2018, 5:30 p.m.

The meeting was called to order at 5:35 p.m.

Voting Members Present: Colleen Acker, Daryl Cheeseman, Peggy Day, Doris Lee Hale, Rick Moore, Bob Spaulding, Russ Yarger, & Sharon Zebrowski

Absent: Heather Wing

Others Present: None

Staff Present: Dan Patton

Approval of Agenda: Spaulding motioned to approve the Board agenda for October 8, 2018, and Moore seconded. Motion carried.

Approval of the Minutes: R. Moore motioned to approve the minutes of September 10, 2018 as amended showing Spaulding present and Cheeseman presenting Ed Committee report, and B. Spaulding seconded. Motion carried.

Limited Public Comment: No public present.

Park Financial Report: Patton provided the expenditure report for October 1, 2018 and revenue report for September 10, 2018 (see attached). Yarger motioned to approve the financial report as presented and Acker seconded. Motion carried.

Committee Reports & Updates:

Park Update: Patton noted the park would be making the annual payment to Barry County for the building loan this month. We held a film viewing at the Upjohn House with Barry County Historical Society with 40 or so present. Winterizing facilities and roofing project progressing forward.

Education & Collections Committee: Cheeseman reported that the committee did meet. Accepted a few new items into the collections Lincoln log cabin, but declined many others. Arts & Eats opening in the Museum October 11th beginning at 5:30 pm. Volunteers needed for All Hallows Eve.

Facilities & Properties Committee: Did not meet in September.

Executive Committee: Did not meet in September.

Marketing Ad Hoc Committee: P. Day indicated the group had an informal meeting to gather information from Shannon. Focus in future will be around recruiting Volunteers. Planning to meet again after the next Ed & Collections Committee meeting.

Trails Ad Hoc Committee: Talked about improvements to the printable map of trails. Discussion on trail erosion issues with Maintenance staff.

Old Business:

2019-2023 Parks Master Plan: Patton provided information on the next meeting that is being held October 16, 2018 beginning at 6:00 pm at the COA Building. This meeting is being held in conjunction with the Barry County Parks Board. Discussion held. Link for the survey was sent via email.

New Business:

Personnel Policy Amendment: Patton provided a copy of the proposed amendment that was discussed in June for including a Pay Step policy for part-time staff and full-time staff (see attached). Hale motioned to approve the changes as presented for the Personnel Policy and Cheeseman seconded. Motion carried.

Director Evaluation: Zebrowski indicated it was time to complete the Director's evaluation. The full board has an opportunity to be involved and Zebrowski will provide the forms. Zebrowski indicated it was important to look at where we are and where we want to go. Day questioned specific goals. Zebrowski requested that information be returned to her by October 17, 2018. Discussion held.

Limited Public Comment: None

Board Member Comments: None

Next Meeting: Monday, November 12, 2018 at the Upjohn House at 5:30 p.m.

Adjournment: Spaulding made the motion to adjourn, Cheeseman seconded. Meeting adjourned at 6:15 p.m.

Respectfully Submitted,

Dan Patton#