



Minutes of the Board Meeting

Monday, June 10, 2019, 5:30 p.m.

The meeting was called to order at 5:30 p.m.

Voting Members Present: Colleen Acker, Daryl Cheeseman, Peggy Day, Rick Moore, Deana Powell, Bob Spaulding, and Heather Wing.

Absent: Russ Yarger

Others Present:

Staff Present: Dan Patton

Approval of Agenda: Wing motioned to approve the Board agenda for June 10, 2019, as amended and Acker seconded. Motion carried.

Approval of the Minutes: Wing motioned to approve the minutes of May 13, 2019, as amended and Moore seconded. Motion carried.

Limited Public Comment: None

Park Financial Report: Patton presented the June 3, 2019, expenditure report and May 17, 2019, revenue report. Day motioned to accept the financial reports and Wing seconded. Motion carried.

Old Business: None

New Business:

2020 Budget Adoption: Patton presented the Charlton Park projected expenditures (\$599,421) and revenue (\$608,600) line items for the 2020 budget adoption. Information included was moving one part-time position to full-time, increases of 3% in insurance, retirement. Discussion held. Moore made a motion to approve the 2020 Charlton Park budget as presented. Day seconded. Cheeseman requested a roll call vote:

Yes: Acker, Cheeseman, Day, Moore, Powell, Spaulding, Wing

No:

Absent: Yarger

Motion carried.

Tractor Purchase: Patton provided information on purchasing a new John Deere 5065E Tractor from State contract at a cost of \$26,975.43 including trade-in. Spaulding indicated the current tractor was fine and with Millage discussion we talked about closing the Village. Wing indicated the money could be spent in other places. Patton indicated we had reduced staff numbers and been conservative in spending, so we could afford to do these types of expenditures and not have to request money from the County Board. Discussion held. Moore made a motion to approve purchasing the Tractor. Acker seconded. Cheeseman requested a roll call vote:

Yes: Acker, Cheeseman, Day, Moore, Powell, Spaulding, Wing

No: Spaulding, Wing

Absent: Yarger

Motion carried.

Truck Purchase: Patton provided information on purchasing a new GMC ¾ Ton Diesel Truck from State contract at a cost of \$33,865.00. Consensus of the board that a diesel engine was not necessary.

Discussion held. Moore made a motion to approve purchasing a new GMC ¾ Ton Truck without the diesel at a cost of \$25,899.00. Spaulding seconded. Cheeseman requested a roll call vote:

Yes: Acker, Cheeseman, Day, Moore, Powell, Spaulding, Wing

No:

Absent: Yarger

Motion carried.

Fee Policy: Patton presented information regarding the current fee policy structure and a proposal that some type of discount be provided for long term volunteers and staff. Consensus of the board that the Park Director by allowed discretion on implementation of the discount. Discussion held. Day motioned to approve the proposed fee schedule as presented with Director determining application processes. Moore seconded. Motion carried.

Discussion Items:

Park Update

- Rain continues to be an issue
- Charlton Park Day went good we only had 100 hotdogs left over from the 2,000 purchased. No complaints other than we ran out of ice cream.
- School groups are winding down. Upcoming “Very Barry Summer” and No Family Left Indoors, along with Car Show and Old Fashion 4th of July & Veteran’s BBQ.
- Dust control should put down within the next week.

Maintenance Reports

- Monthly mileage/hours and staff time allocation sheets were provided for May 2019.

Board Member Comments

- Cheeseman provided flyers for the Gas & Steam show for distribution.
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Limited Public Comment: None

Next Meeting: Monday, July 8, 2019 at the Upjohn House at 5:30 p.m.

Adjournment: Spaulding made the motion to adjourn, Powell seconded. Meeting adjourned at 6:27 p.m.

Respectfully Submitted,
Dan Patton