

Village Green Area Rental Information

VILLAGE GREEN AMENITIES:

- 1) Capacity for the Village Green Area is four hundred (400). If your group requires seating, you will need to rent or bring tables and chairs to this site or have your guests bring their own lawn chairs. If you request Picnic Tables to be moved into the Village Green to accommodate your needs, this service must be requested at least five (5) business days in advance with the Park's office staff. The number of available picnic tables may be limited. For pricing on moving additional Picnic Tables see Facility Rental Contract.
- 2) Restrooms with flush toilets and a drinking fountain are in the white frame building located on the north end of the Village near the Walnut Grove Area. Additional restrooms are located on the south end of the Village in the Stone Building. If Rental issues arise after the Park's office hours, please contact the Security/Maintenance staff on the Park grounds.
- 3) Electrical outlets available are a 110 volt on the south end of the Village and a 220 volt on the north. Please contact the office to schedule an appointment with the Maintenance Department for additional information.
- 4) Parking is available at the River Lot, the Upjohn Administrative Office Building, and on the Events Green.
- 5) Temporary signs may be erected on Charlton Park grounds, at the main gate, the ticket booth, and at your Rental site. Wood or wire framed signs are allowed to be placed into the ground and must be removed at the end of your visit. Use of tacks, staples, and nails on any trees or at the structure is strictly prohibited.

VILLAGE GREEN POLICIES:

- 1) Tents – Due to underground utilities, if you desire to pitch or stake a tent at your rental site, Charlton Park staff must approve the location in advance of your rental. Tent set-up and tent tear-down must be completed on your rental day during business hours unless alternate arrangements are made. Pre-approval from the Park Office staff is required for leaving tents and/or other belongings overnight. Charlton Park is not responsible for damage or loss to lessee's items.
- 2) No grills are available, so you will need to bring your own. Barry County Ordinance prohibits open or ground fires without prior permission from the Park Office. For beverage and container Policies see Rental Facility Contract.
- 3) If you are using electricity to amplify a P.A. system or music, Charlton Park reserves the right to ask you to turn the P.A. system off during a Village Church service, or to turn it down or off if it is disturbing Village visitors.
- 4) Modern Vehicles: The Village recreates life in early rural Michigan, when horse, buggies, and wagons stood in front of homes and businesses. Please help us to preserve our historic village ambiance and visitor safety by only parking in designated areas, so that other visitors may appreciate history. NO modern vehicles are allowed to be driven into or through the Village in order to preserve the Village and for the safety of visitors. Parking is available at the Upjohn Administrative Office Building and on the Events Green east of Walnut Grove.
- 5) Outdoor Wedding Ceremonies: Ceremonies may be scheduled after the Historic Village closes to the general public (4:00 pm), or later, daily. If your ceremony is scheduled before 4:00 pm, the general public may be present. Children must be accompanied by adult at all times and the Park does not allow wedding photos to be taken inside of the historic buildings.

Additional Rental Options

KEG/CAN BEER & WINE SITE RULES & PERMIT POLICIES:

- 1) Beer/Wine Permits are issued only for the Rental Area indicated on the form. Charlton Park reserves the right to limit the number of permits issued in the Park per day. Charlton Park reserves the right to limit the number of permits issued per year to any group or persons. For pricing see the Facility Rental Contract.
- 2) The casual consumption of alcoholic beverages is not allowed at the beach, picnic area, parking lots, playgrounds, boat launch, in Village buildings, or on the Park's grounds. Keg/Can Beer and Wine permits that are issued to users are limited to the immediate area of Rental. Immediate area is defined as the site itself, and approximately a seventy-five (75) foot radius around the rental site.
- 3) Beer/Wine Permits are NOT issued for the Church, Church Basement, or the Township Hall.
- 4) Permit is valid during the Park's regular hours. For Charlton Park's open hours during the Rental seasons see below. Charlton Park reserves the right to monitor activities where beer and wine are consumed. If the privilege is abused, future use will be prohibited. Any abuse will be documented. Charlton Park may immediately revoke a permit if rules are not followed, if individuals or groups are intoxicated, creating a problem, or disturbing other Park guests. This may include being asked to leave the Park.
- 5) Minors shall not be allowed to possess or consume beer, wine, or alcohol. It shall be the responsibility of the Lessee and the group as a whole to insure that the behavior and actions of all individuals associated with the group follow the rules. Permit holders shall be responsible and shall pay any damages to Charlton Park or any others, for any nuisance made or suffered.
- 6) Glass beverage containers are prohibited in the Park. Glass containers of wine and champagne will be allowed during weddings at the head table only. Boxed wine, keg, and canned beer are allowed with Permit. Beer bottles are prohibited on the grounds of Charlton Park. The keg shall be kept as inconspicuous as possible.

MOVING PICNIC TABLES:

- 1) If you request additional Picnic Tables to be moved to your Rental Site, this service must be scheduled at least five (5) business days in advance with the Park's office staff. The number of available picnic tables may be limited. A maximum of fifteen (15) Tables may be requested for relocation. For pricing see the Facility Rental Contract. The Picnic Tables that are available for moving are eight (8) foot long.

ADDITIONAL PARK HOURS AFTER CLOSING TIME:

- 1) All requests for additional Park hours after closing time, MUST be Director approved!
For pricing on purchasing additional Park hours see Facility Rental Contract.

HISTORIC CHARLTON PARK OPEN HOURS: *(weather permitting)*

- Office Hours: Please call 269-945-3775 and leave a message to schedule an appointment
- The North Gate opens daily at 8:00am
- During the Rental Seasons the Park's closing times are as follows:
(April 7:00pm) (May 8:00pm) (June – August 9:00pm) (Sept 8:00pm) (October 7:00pm)

Phone: 269-945-3775

From the Lansing area: Travel I-96 East to I-69 South. Take exit 61 towards I-69-BR/Charlotte. Turn right on M-79/Lansing Rd. Turn right on M-79/M-66. Turn left on M-79 when M-66 continues on. Take a right at the Marathon station, S. Charlton Park Rd. The Park entrance is the second drive on the right over the bridge.

